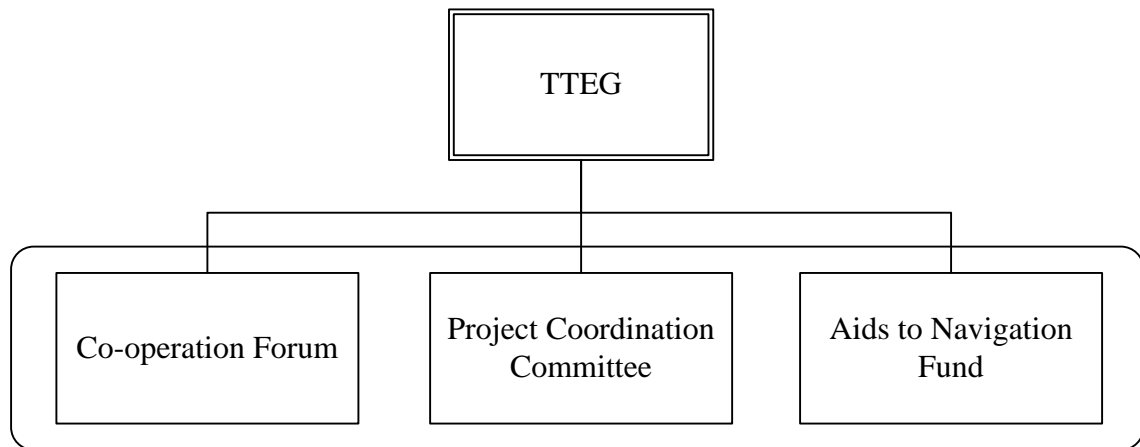
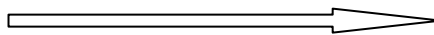


**CO-OPERATIVE MECHANISM
FOR SAFETY OF NAVIGATION AND ENVIRONMENT PROTECTION
IN THE STRAITS OF MALACCA AND SINGAPORE**



Promote dialogue and exchange of views on issues of common interests in the Straits.



Identify and prioritise projects for safety of navigation and environmental protection in the Straits.



Oversee the co-ordination of implementation of projects.



Receive direct financial contribution from user States and other stakeholders for the provision and maintenance of aids to navigation in the Straits.

PROJECT CO-ORDINATION COMMITTEE

RULES OF PROCEDURE

Article 1 - Purpose

1. The purpose of the Project Co-ordination Committee (hereinafter referred to as “PCC”) is to oversee the co-ordination of the implementation of projects to enhance the navigational safety and environmental protection in the Straits of Malacca and Singapore (hereinafter referred to as “Straits”). The specific terms of reference of the PCC are set out in the attached appendix.

Article 2 - Scope

1. The PCC shall oversee the co-ordination of the implementation of projects that have been identified and agreed to jointly by the littoral States and the contributing parties under the ambit of the Co-operative Mechanism.

Article 3 - Composition

1. The PCC shall comprise one Representative from each littoral State namely, Indonesia, Malaysia and Singapore (hereinafter referred to as the “littoral States”) and the user States, industry or other parties (hereinafter referred to as “contributors”) contributing to the various projects co-ordinated by the PCC. Representatives should, as far as possible, be senior officials administratively or operationally involved in safety of navigation or environmental protection matters.

Article 4 - Credentials

1. The appointment of the Representative of each littoral State or contributor shall be completed by credentials from the government or organization concerned.

Article 5 - Functions and Responsibilities

1. The functions and responsibilities of the PCC shall include the following:
 - .1 Planning and co-ordinating the implementation of the various projects to ensure sustainability, exploit complementary aspects and prevent duplication of projects with other projects both undertaken and not undertaken under the Co-operative Mechanism.
 - .2 Facilitate and co-ordinate the integration of the activities of the various projects into national and joint programmes concerning navigational safety and marine environmental protection in the Straits such as the Marine Electronic Highway (MEH) Demonstration Project.
 - .3 Monitor and evaluate the status, progress and outcomes of the various projects in meeting their objectives and goals through project implementation reports received.

- .4 Continuously seek to identify and prioritise projects, either new or to complement existing projects, through co-operation with user States, industry or other stakeholders to enhance navigational safety and environmental protection in the Straits.
- .5 Make rules and regulations for the conduct of business of the PCC.
- .6 Submit a report of its work to the Tripartite Technical Experts Group on safety of navigation and environmental protection for the Straits of Malacca and Singapore (TTEG) at least annually, or at any interval as agreed to by the PCC.

Article 6 - Project Implementation Team

- 1. The relevant littoral State and contributor may establish a Project Implementation Team (PIT) for each project.
- 2. The PIT shall be responsible for the technical management and implementation of its respective project. This would include:
 - .1 provide technical advice, support and inputs to ensure the effective and efficient implementation of the project.
 - .2 establish a project implementation plan (PIP) and carry out the activities of the project contained in the PIP.
 - .3 undertake regular review, monitoring and evaluation of the project, including audit, to improve its performance and delivery.
- 3. Decisions taken by the PIT with regard to the implementation of the project shall be by consensus.
- 4. The PIT shall report to the PCC at least once a year or, if necessary, at more frequent intervals as agreed to by the PIT to keep the PCC informed and facilitate its work of co-ordinating the implementation of various projects.

Article 7 - PCC Meetings

- 1. The PCC shall meet at least annually or at any interval as agreed. The PCC meeting may be held in conjunction with the TTEG meeting or as may be decided by the TTEG.
- 2. The PCC meeting will be hosted by the littoral States on the basis of rotation or, in lieu of this, by a mutually agreed arrangement.
- 3. The host country will assume the Chair of the PCC and the other two littoral States the joint Vice-Chair.
- 4. The Chairman of the PCC shall propose the provisional agenda for each meeting. This proposed provisional agenda and all supporting documents shall be sent to each member of the PCC at least 4 weeks before the convening of the PCC meeting.
- 5. All decisions of the PCC shall be by consensus with full participation of all Representatives.

6. The proceedings of the PCC meeting shall be properly recorded in the form of a meeting report, and the final copy shall be distributed to all participants within 3 weeks after the end of the PCC meeting.

Article 8 - Secretariat

1. The host country will provide the Secretariat to the PCC.
2. The Secretariat will be responsible to prepare, receive, reproduce, distribute, and issue the documents, records and proceedings of the PCC meeting.

Article 9 - Quorum

1. The quorum of the PCC shall be constituted when the Representatives of the three littoral States and one contributor are present.

Article 10 - Presentation

1. Documents for the PCC meeting will be prepared by the Secretariat.
2. The Chairman may request the Secretariat or any representative of the three littoral States to introduce documents.
3. Other members of the PCC may also make presentation at the meeting upon request or by prior arrangement with the Secretariat.

Article 11 - Report

1. The outcome of the PCC meeting will be reported to the TTEG for its further consideration and guidance and, if appropriate, the TTEG, through any of the littoral States, may communicate it to the IMO and the Co-operation Forum for their information and, where possible, further assistance and action.

Article 12 - Miscellaneous Provisions

1. The present Rules of Procedure may be amended through a written submission to the PCC for consideration. Any approved amendments shall form part of the amended Rules of Procedure of the PCC.

APPENDIX

PROJECT CO-ORDINATION COMMITTEE

General Terms of Reference

1. The Project Co-ordination Committee shall comprise of members of the littoral States and the contributing party to oversee and co-ordinate the implementation of any agreed projects.
2. The exact co-operation mechanism for each of the agreed projects shall be agreed upon by consensus between the contributing party and the relevant littoral State(s).
3. The projects implemented under the Co-operation Forum could be implemented multilaterally between the contributing parties and the relevant littoral States or bilaterally between the contributing party and a littoral State.
4. Each littoral State shall be responsible for the implementation of the project in its area of jurisdiction.
5. Each project would be implemented by a project team involving the contributing parties and the relevant littoral State(s).
6. The status and outcome of the projects would be reported to the TTEG for direction and guidance and, if appropriate, to the Co-operation Forum for information and further assistance.
